College Curriculum Review Committee

Meeting Minutes – February 6, 2019

DRAFT

Members Present: G. Diller; N. Diller; M. DiVita; P. Schroeder; J. Peck; M. Oldemans; R. Casella; C. Van Der Karr; V. DeTuri; P. Gipson; T. Hanford; R. Vooris;

Absent: K. Rombach; E. Gravani;

Meeting convened at 2:46.

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | Move meeting back to 2:30 – 3:30 | **Approved** |
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| **Old Business** |  |  |
| 1. None
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| **New Business** |  |  |
| 1. COM 470 – Communication Campaigns (course alteration)
 | Hanford: capstone requirement makes it tough in the background. Department will need to be made aware that given the change in the number for students who have already taken 324 will lead to many exception forms. It would be cleaner to create a new course starting in the new catalogue term. Hanford will reach out to make sure they understand the implications. We will work towards creating a new form if they want. He will cc DiVita and Schroeder. | **Tabled** |
| 1. Communication Studies: Concentration in Public Relations and Advertising (program alteration)
 | Voorhis moves for contingent pass based on changes to COM 470. DiVita seconds.  | **Contingent pass** |
| 1. Community Health: Concentration in College Health Promotion and Prevention Services (program alteration)
 | DiVita moves. G. Diller seconds.  | **Approved** |
| 1. Early Childhood and Childhood Education (program alteration)
 | Putting in ESL 406 course to better prep students; was pointed out as area of improvement for accreditation. N. Diller counted 129 total credits in 4-year plan. Many 18 hour credit semesters. It is probably an issue in how it is being presented in the catalogue. DiVita moves to approve with a check on credit hours. Voorhis seconds.  | **Approved** |
| 1. Environmental Geoscience (program alteration)
 | DiVita moves. Peck seconds.  | **Approved** |
| 1. GRY 341 – Advanced GIS and Crime (new course)
 | Issues with description, not having words on lab requirement. Description is topical, may need a more universal description in case things change in the future. Will there be a separate recitation they need to sign up for? A separate lab? Course description has “criminology” in it, they should probably reach out to the criminology department for their support. SLOs are not measureable and need to be. DiVita will reach out to the department.  | **Tabled** |
| 1. GRY 345 – Environmental Remote Sensing (new course)
 | Very long description, many acronyms. Maybe just the middle sentence would be better. DiVita moves with change to description. Voorhis seconds. Diller notes same issue with 4 credit hours and odd time slots. Will have to table to reach out about the 4 credit hours. Hanford will do so. | **Contingently Approved** |
| 1. GRY 348 – Web GIS (new course)
 | Hanford will reach out to see how to build in the schedule. DiVita moves, G. Diller seconds | **Approved** |
| 1. LIT 449 / 549 – Literacy in the Secondary School (shared resource course alteration)
 | Middle school in the title is confusing students. No change to the content. NYSED wants a specific class with “secondary” in the title and having “middle” confuses them. Van der Karr moves, Peck seconds. | **Approved** |
| 1. Media Production (new B.S. program from existing concentration)
 | Voorhis asks about LAS, because it is a BS they only need 60. Opened the program review table, looks good. Three courses for transfer path. DiVita moves, G. Diller seconds.  | **Approved** |

Submitted by Maggie DiVita

Nancy’s Curriculum Coordinator ex-officio, non-voting

Change the consecutive terms from two to three. It takes time to learn curriculum, it would help to have more consistency over time.